
UTMSU BOARD MEETING #4



Your Guide to Roberts Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overtune the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until....	No	Yes	Only to time	Yes	Majority
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Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Also See: <http://www.ucalgary.ca/gsa/about/docs/Roberts-Rules-Cheat-Sheet.pdf>

Agenda

Board Meeting #4 of the University of Toronto at Mississauga Students' Union

Tuesday July 31st, 2018 • Room 100 – Student Centre, UTM

Attendance

Executives
Felipe Nagata
Yan Li
Andres Posada
Atif Abdullah
Leena Arbaji
Zahira Tasabehji (non-voting)

Executive Director:
Munib Sajjad (non-voting)

UTSU Designate
Tyler Biswurm

Division I
Vacant

Division II
Valentino Gomes
Mingdong (Vincent) Chen
Santiago Gil Marin
Fizza Qavi

Division III
Zijin (Jean) Yang
Lilas Al Wafi
Marie-Rebecca Nimi
Aidan Rando
Oluwatobi Ajibode
Felix (Fan) Wang
Zeina Jamaledine

Division IV
Vacant

Division V
Vacant

#1.	CALL TO ORDER
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Meeting called to order at _____.

#2.	APPROVAL OF THE AGENDA
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MOTION

Moved:

Seconded:

Be it resolved that the agenda be approved as presented.

VOTE

#3.	EXECUTIVE REPORTS – (2-3 min each exec)
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MOTION

Moved:

Seconded:

Be it resolved that the U.T.M.S.U. Board of Directors approve the Executive Reports as presented at the July 31st, 2017 U.T.M.S.U. Board of Directors meeting #3.

VOTE

#4.	MINUTES PACKAGE ADOPTION
	#1. Emergency Board Meeting #1 ---July 9 th , 2018
	#2. Board Meeting #3---June 29 th , 2018
	#3. Clubs Committee #1---May 24 th . 2018
	#4. Clubs Committee #3---July 4 th , 2018
	#5. Clubs Committee #4---July 24 th , 2018
	#6. Executive Committee #4---June 27 th ,2018
	#7. Executive Committee #5----July 9 th , 2018
	#8. Executive Committee #6--- July 23 rd , 2018

MOTION

Moved:

Seconded:

Be it resolved that the Minutes Package be adopted as presented.

VOTE

#5.	Future Board Meetings
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Board Meeting #5 ----- August 24th

#7.	OTHER BUSINESS
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- MOA Negotiation

#8.	ADJOURNMENT
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MOTION

Moved:

Seconded:

Be it resolved that the meeting be adjourned at _____

VOTE

VALIDATION		
Felipe Nagata, President		July 31 st , 2018
NAME AND POSITION	SIGNATURE	DATE

UTMSU EMERGENCY BOARD OF DIRECTORS MEETING #1 AGENDA



RULES OF ORDER AT A GLANCE

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End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Attendance

Executives

- Felipe Nagata ✓
- Yan Li ✓
- Andres Posada X
- Atif Abdullah ✓
- Leena Arbaji ✓
- Zahira Tasabehji (non-voting) ✓

Executive Director:

- Munib Sajjad (non-voting) ✓

UTSU Designate

- Tyler Biswurm X

Division I

- Vacant

Division II

- Valentino Gomes ✓
- Mingdong (Vincent) Chen X
- Santiago Gil Marin X
- Fizza Qavi X

Division III

- Zijin (Jean) Yang ✓
- Lilas Al Wafi X
- Marie-Rebecca Nimi X
- Aidan Rando ✓
- Oluwatobi Ajibode X
- Felix (Fan) Wang ✓
- Zeina Jamaledine X

Division IV

- Vacant

Division V

- Vacant

#1.	CALL TO ORDER
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Meeting called to order at 17:09

#2.	APPROVAL OF THE AGENDA
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MOTION

Moved: F.Nagata

Seconded: A. Posada

Be it resolved that the agenda be approved as presented.

VOTE

ALL IN FAVOUR

#3.

Approval of the 2018 Orientation Budget

MOTION

Moved: Z. Tasabehji

Seconded: V. Gomes

Be it resolved that the 2018 Orientation Budget be approved as Appendix A.

Z. Tasabehji - This is all under Appendix A of the Orientation Budget document. On the topic of revenue, the number given for it is based on the expected number of attendees. For the leader tickets, it will be at \$50, which we estimate will amount to about \$6000. We estimate the normal orientation tickets will amount to \$50,000, as they go for \$110 for early birds, regular tickets at \$120 after that, and late tickets at \$130 after that. The formal has been set at \$20 for tickets, which would be \$6000 for 300 attendees. Boat cruise's number will change, as it was based on \$5 per person, but we are raising it to \$10 per person, probably doubling the recorded number. Sponsorship, we're hoping to arrange it to be at around \$40000. These are all estimated numbers.

Now for expenses. The boat cruise is going to cost around \$7,600 for one boat. You may notice some blank spots, but that is because we estimated the total amount for all of the events, but we did not break it down into such detail. For instance, we will be spending \$5000 on the carnival stuff, which will include things like the inflatables and all the fun stuff they do, which leads to there being \$1000 for any extra stuff like photos or extra fun stuff, totalling \$6000, yet based on last year, it came up to \$8000, and we are going to be going through the same company, so we added a little bit extra just to make sure we can get the extra things and so it really comes up to \$9000. The concert we estimate will be at \$35000, because we're planning to bring it in during welcome week. This concert will be in collaboration with the Scarborough campus, and it will be a big event as we'll be bringing in a popular artist who will perform downtown, and this event will be open to years in upper years and not just first years. Buses are straightforward and for all the events, there's the boat cruise, the parade, beach day, formal, and those will total to around \$14600 based on Shayne's numbers as we go through Shayne. Food is also straightforward, and we have estimated it for each day, so you can see things such as snacks for day 1 and for day 1, the dinner was already included in the boat cruise. Day 2 is breakfast, and administration will be paying for the lunch on the second day, so we do not have to worry about it which is why it is at zero. For dinner at \$6000, we estimated by putting costs as if we ordered Subway, but it does not have to be that in the end. Day 3 before the break, the breakfast is estimated at \$4000, and food at the beach BBQ is estimated to be \$8000. If you look at everything, it totals up to \$23000.

We also have what are known as printables, so water bottles are going for \$6000. This year is a bit more than last year for water bottles, and that is because we are going for stainless steel instead of plastic. Bandanas are \$3750. Shirts are about \$25000 alone without the prints on them, and then \$7168 to put the prints on. Jerseys for the executives, committee members, etc. will be going for around \$3000. Promotional materials that go inside the frosh kits such as flyers will amount to \$1000. Sunglasses \$4000. Lanyards are \$1500. All of these kinds of items will amount to \$46000. The Reimbursement field is taken care of in a way that it does not need to be accounted for, because the amount it would become are within the budgets for the specific events. The hypnotist which I believe is from the company "Giggles" which is coming on the second day will be \$1850, which is the same from last year. The beach day is estimated to be, not including food, but just including the price of the rental of the park, permits, DJs, tents, Audiovisual equipment, waste management, will be \$3000. Salary for both the OC's comes to \$16000. There are four trainings, and one will be an alternative training, which is why there are five trainings, and there are socials for each training one, and so \$3000 will be divided over that time.

Now just going over the budget for the Fall, with regard to the miscellaneous expenses, we've got others things like the Videography, which entails things like the promo videos, sponsorship video, videos taken during orientation, which will amount to \$7000 for the entire two weeks . Snapchat filter was \$20. Social Media promo which is Facebook and Instagram, which was about \$100. Next we have Communication, which includes things such as the Golf Carts, Walkie Talkies to be used between Execs and Committee members, which totals \$1500. On the day of the parade, we'll need a pickup truck to carry the speakers, and because we do a chant from the vehicle itself, and we'll need AV, which will be \$500. Bursaries that we offer to our first year students, are distributed to students that need help affording the activities of orientation. There are \$2000 they can apply for, prior to orientation. There will also be an appreciation (honorarium) for the leaders and the volunteers which amounts to \$2000, based on previous years and given after orientation. Formal has the venue set at \$12000, and security for \$1000, and the rest is still being estimated, but it should amount to \$14500 based on previous years. Welcome Week has its own separate budget, so it has yet to be determined if there is enough allocated for that. The grand total amounts to \$202760. Interestingly, we should still end up with a profit of \$2000 based on these estimations and projected revenues.

Anonymous question - Was the amount for sales of the tickets based on previous years?

Z. Tasabehji - Yes and no. Basically, we put a projected number for ticket sales, and then an anticipated number for how many of them would be under the categories of; early bird, regular, and late, and then just took that distribution and multiplied them by their respective amounts (ie. \$110, \$120, \$130) and added the totals up. It is worth noting that enrollment has gone up significantly, with this year being the highest enrollment of first year students being around 5000 students. So we estimated more students than usual will be coming, and so we are projecting for there to be 1450 in attendance this year.

Anonymous question - How many first years went to frosh last year?

F. Nagata - Around 1000 first years came.

M. Sajjad - The highest we've achieved was 1470

Z. Tasabehji - Out of 3000 from the last year, around 1000 showed up.

Anonymous question - Can you talk about the concert? I have a connection that does concerts and stuff, so perhaps I can get them involved?

Z. Tasabehji - We can't speak too much about it yet, but perhaps we will consider your contact. Let's talk about it later

VOTE

ALL IN FAVOUR

MOTION CARRIES

#4.	ADJOURNMENT
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MOTION

Moved: F. Nagata

Seconded: L. Arbaji

Be it resolved that the meeting be adjourned at 17:25

VOTE

ALL IN FAVOUR

MOTION CARRIES

VALIDATION		DATE
Felipe Nagata President		July 9 th , 2018
NAME AND POSITION	SIGNATURE	DATE

UTMSU BOARD MEETING #3



3359 Mississauga Road Mississauga, Ontario L5L 1C6 | Tel: (905) 569-4676

Your Guide to Roberts Rules of Order

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Agenda

Board Meeting #3 of the University of Toronto at Mississauga Students' Union
Friday June 29th, 2018 • Room 100 – Student Centre, UTM

Attendance

Executives

Felipe Nagata ✓

Yan Li ✓

Andres Posada X

Atif Abdullah ✓

Leena Arbaji ✓

Zahira Tasabehji (non-voting)
✓

Executive Director:

Munib Sajjad (non-voting) ✓

UTSU Designate

Tyler Biswurm ✓ (Late)

Division I

Vacant

Division II

Valentino Gomes

✓ (Phone)

Mingdong (Vincent) Chen

✓

Santiago Gil Marin X

Fizza Qavi X

Division III

Zijin (Jean) Yang ✓

Lilas Al Wafi X

Marie-Rebecca Nimi

X

Aidan Rando ✓

Oluwatobi Ajibode X

Felix (Fan) Wang X

Zeina Jamaledine ✓

Division IV

Vacant

Division V

Vacant

#1.	CALL TO ORDER
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Meeting called to order at 15:27.

#2.	APPROVAL OF THE AGENDA
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MOTION Moved: F. Nagata Seconded: A. Rando

Be it resolved that the agenda be approved as presented.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

#3.	EXECUTIVE REPORTS – (2-3 min each exec)
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MOTION

Moved: F. Nagata

Seconded: Z. Yang

Be it resolved that the U.T.M.S.U. Board of Directors approve the Executive Reports as presented at the June 28th 2018 U.T.M.S.U. Board of Directors meeting #3.

Y. Li - Been working on the HR for the part-time staff like the associates and the coordinators that have been hired into this office. We've also been having Job Fairs, outreaching to students to make them aware of the jobs that are still available. There are attached to this, three weeks of interviews that are we have finally finalised the decisions for 20 new staff members that will be coming into this office. Aside from HR, I have been working on the ACE programme. The students will be coming in next Tuesday, and so I was also working on the ACE Handbook, in collaboration with the WeChat committee. We have already printed them, and they are ready for pickup. I am also preparing for a presentation that I will be delivering to the students in ACE to familiarise them with the campus, its services, upcoming events.

Z. Tasabehji - For the past two months, we had our Grad Cruise 2018 with around 150 people on June 1st. We had our Ramadan Iftar which was a collaboration between MSA, ASA, MESA, and UTMSU which brought the Muslim community together on June 6th. Attended two conferences held by CFS. One was the National General Meeting held in Ottawa, and CFS Skills Symposium which was held at UTM. They were both really good opportunities to get to understand the work of the CFS, the student movement, and to attend lots of workshops that teach about things like accessibility, equity, sponsorships, etc. Working with Ramzi on clubs, such as determining re-recognitions, and in reworking the budget to favour clubs more. Also working on Club 101's, which are sessions coming up in July. Also working on Orientation.

L. Arbaji - Also helped with interviews, attended CFS Skills, CFS NGM, and with Andres on the mandated leave policy, with a rally two days ago. We also worked on media releases, and Pride which had the flag rising. We also held a BBQ, T-shirt Paintings, and Ice-cream giveaways, and a cartoonist. Next month, we're looking towards equity training for those involved with Frosh

A. Abdullah - Helped organise outreaching for the provincial elections, and hosted a polling station. Continued having meetings with political party leaders for the Liberals, the Green Party, and the NDP. Also attended the two CFS conferences. Additionally been working on restructuring with the WUSC programme and sorting out issues with current WUSC students. I have also been working with the graphics designer to help improve and revamp our website to make it more aesthetic, more accessible, and is more useful as a resource.

F. Nagata - Not to repeat what other folks have said, there was the NGM in Ottawa, where we got to know the entire country. Had the Skills Symposium at UTM. We had the mandated leave protest. Also worked on the polling stations. On behalf of Andres, in addition to being a part of all those projects, he also finishing the proposal for his mentorship programme, which is amazing, as it was one of his campaign promises, and is meant to be a victory before the end of the summer. He is contacting the RGASC soon to implement it. Zahira is finalising the Swag Mall, which is another promise made to students. This was surprisingly simpler than we thought it was going to be, despite it being a campaign promise. I was also involved with Pride, including some flag droppings, (supposed to be raising, but it is hanging from a rope instead). We had a really well attended BBQ. T-shirt painting for the floats. We partnered up with LGBTQ groups to participate in Pride parade.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

#4.	MINUTES PACKAGE ADOPTION
Pg.8	#1. Board Meeting #2 – May 25 th , 2018
Pg. 14	#2. Executive Meeting #2 – May 31 st , 2018
Pg. 17	#3. Executive Meeting #3 – June 7 th , 2018

MOTION Moved: F. Nagata Seconded: Z. Yang

Be it resolved that the Minutes Package be adopted as presented.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

#5.	OTHER BUSINESS
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- Board Retreat: July 14th—15th

Tyler joins the meeting at 3:37 during this section

F. Nagata - Board Retreat has been merged with the Staff Training, particularly because it meshed better with the schedules of Board Members and Executives. It will be just as fun, and should also provide an opportunity for the staff to meet the board members. There will be socials, workshops, etc. Any questions?

T. Biswurm - Any reason why it is at UTM?

M. Sajjad - We have gone off campus in other years, but for the sake of convenience and due to budget constraints, we're hosting it at UTM. We made a decision a while back that keeping it localised was important, because staff are now also in attendance of the retreat.

Anonymous question - What if a member is unable to attend?

M. Sajjad - There would be an alternative arranged for them

F. Nagata - In the past, we would sit with a board member and discuss with them things like UTM governance, equity, and terms that can be implemented by them that is cohesive with the Union's code of conduct.

#6.	ADJOURNMENT
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MOTION Moved: F. Nagata Seconded: V. Chen


Be it resolved that the meeting be adjourned at 15:42

VOTE

In Favor: ALL
MOTION CARRIES

Opposed:

Abstentions:

VALIDATION		
NAME AND POSITION	SIGNATURE	DATE
Felipe Nagata, President		June 29 th , 2018

Clubs Committee Meeting #1

Clubs Committee Meeting #1 of the University of Toronto at Mississauga Students' Union
Tuesday May 24 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Zahira Tasabehji – VP Campus Life (Chair) ✓
Yan Li - VP Internal & Services ✓
Felipe Nagata—President ✓
Valentino Gomes —Division II Board Member ✓
Lilas Al-Wafi —Division III Board Member ✓
Aidan Rando —Division III Board Member ✓
Ramzi Thabit—Clubs Coordinator (non-voting) ✓
Munib Sajjad -- Executive Director (non-voting) ✓

#1.	CALL TO ORDER
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Meeting called to order at 12:11

#2.	INTRODUCTION AND OPENING REMARKS - Executive Members and Board Members
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Z. Tasabehji - I'm VP Campus Life, going into my fourth year doing Political Science, Psychology, and Education. The fun thing I'm doing for the summer is working all summer.

L. Al-Wafi - I'm going into my third year studying Criminology. I'm working this summer too, full-time as a waitress. That's fun.

V. Gomes - Fourth year Biology specialist. No real plans except bird-watching and partying.

A. Rando - I made it into my second year for Environmental Studies. I'm looking forward to rowing and exploring options at UTM.

F. Nagata - I'm going into my fourth year for my Political Science Specialist. I go by he/him, but they/their also works. I'm going to a cool festival in Montreal called Osheaga. I'm looking forward to going.

Y. Li - I'm going into my third year for Political Science and Economics. I'm really excited for orientation over the course of this summer.

M. Sajjad - I'm done school. This summer, I'm looking forward to doing things like going horseback riding this Saturday, going rafting, canoeing, and camping with my wife.

R. Thabit - He/Him pronouns. Nothing planned, but I will be spending loads of time outdoors. I'll learn to do rowing.

#3.	APPROVAL OF THE AGENDA
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MOTION Moved: Z. Tasabehji Seconded: A. Rando

Be it resolved that the Agenda for Thursday May 24th 2018 UTMSU Clubs Committee Meeting #1 be approved as presented.

VOTE

ALL IN FAVOUR

MOTION CARRIES

#4.	Re-Recognition
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MOTION Moved: Z. Tasabehji Seconded: V. Gomes

Be it resolved that all clubs listed in Appendix 1 be recognized by the UTMSU from May 25th 2018 to April 30th 2019

R. Thabit – All the clubs that fall under Appendix 1 are applying for re-recognition. Clubs in this category were active during the last academic school year, and in order to be re-recognised, they must follow all the procedures outlined for them. The procedures pertain to the constitution and executive members, and it also entails submitting an audit. This is the major difference between clubs in Appendix 1 and Appendix 2. Appendix 2 is for new clubs. An audit consists of receipts, bank statements, and annual financial statements, and it is up to us to ensure they are being financially responsible and spending money where appropriate. Having looked through all the documents, there are only 2 clubs that fall under this Appendix. The deadline for recognition is June 8th.

Z. Tasabehji - The 2 clubs in question are the Language Exchange at UTM, and the UTM Catholics' Student Club

R. Thabit - To re-iterate, June 8th is the deadline for Club re-recognition. This means that it is the deadline to receive any finances from the UTMSU for clubs that have prepared themselves to be "budget-ready", and are specifically included in the UTMSU's budget. Other clubs tend to be recognised after this deadline, which means there's no guarantee there will be any amount allocated to them from the budget. This is why there are separate deadlines.

VOTE

ALL IN FAVOUR

MOTION CARRIES

#5.	New Club Recognition
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MOTION Moved: Z. Tasabehji Seconded: L. Al-Wafi

Be it resolved that all clubs listed in Appendix 2 be recognized by the UTMSU from May 25th 2018 to April 30th 2019

R. Thabit - Clubs that are in Appendix 2 are considered "New Clubs". This means these clubs were not officially recognised during the last school year, or perhaps were recognised but received no finances, or perhaps were recognised at a really late point. In these cases, clubs do not have to provide an audit, and would consist of a simple constitution members list, Executive members list, and the core events list. I see that all clubs listed in Appendix 2 are fit for recognition.

Z. Tasabehji - So what is "Project Include"?

R. Thabit - So "Project Include" is a club that will essentially teach coding to underprivileged students from grades 7 to 12 throughout the community, and they operate throughout the summer. During the summer, they teach students how to code, but spend the rest of the year raising funds and awareness for this summer session.

Z. Tasabehji - And are they going to receive funding?

R. Thabit - They will receive funding, but they won't be receiving funding until the budget is approved by the UTMSU Executives and we actually create and issue cheques. That will not be until later in the summer, but before June ends.

M. Sajjad - So they're going to be teaching coding in the summer, but will they be teaching any coding throughout the year?

R. Thabit - It is up to them to decide whether they will teach during the year, but it would be more difficult considering those students would be returning to their high school and middle school classes. This is why there is a primary focus on the summer. and then using the rest of the year to visit those schools and create awareness about the importance of coding. There is also a focus on collecting money during the downtime, funds necessary to actually run the programmes.

V. Gomes - What exactly is the "Quantitative Finance Club"?

R. Thabit - The "Quantitative Finance Club" is a club that essentially teaches students Quantitative Finance and Investing. They do not actually use our funding to invest, but rather, it's a group that informs and discusses with students about investing. I made it clear to them that the funding is not to be used for investing, and they explained that it's more of an educational space.

VOTE

ALL IN FAVOUR

MOTION CARRIES

#6.	Club Office - IN CAMERA
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MOTION

Moved: F. Nagata

Seconded: Y. Li

Be it resolved that the meeting moves into Camera for the Club Office portion.

VOTE

ALL IN FAVOUR

MOTION CARRIES

#7.	ADJOURNMENT
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MOTION

Moved: : Z. Tasabehji

Seconded: F. Nagata

Be it resolved the meeting be adjourned at 12:30

VOTE
ALL IN FAVOR
MOTION CARRIES

VALIDATION		
Zahira Tasabehji VP Campus Life		Tuesday May 24 th 2018
NAME AND POSITION	SIGNATURE	DATE

Clubs Committee Meeting #3

Clubs Committee Meeting #3 of the University of Toronto at Mississauga Students' Union
Wednesday July 4th 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Zahira Tasabehji – VP Campus Life (Chair) ✓
Yan Li - VP Internal & Services ✓
Felipe Nagata—President ✓
Valentino Gomes —Division II Board Member ✓ (Arrived Late)
Lilas Al-Wafi —Division III Board Member X
Aidan Rando —Division III Board Member ✓
Ramzi Thabit—Clubs Coordinator (non-voting) ✓
Munib Sajjad -- Executive Director (non-voting) X

#1.	CALL TO ORDER
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Meeting called to order at 15:07

#2.	APPROVAL OF THE AGENDA
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MOTION Moved: Z. Tasabehji Seconded: Y. Li

Be it resolved that the Agenda for Wednesday July 4th 2018 UTMSU Clubs Committee Meeting #3 be approved as presented.

VOTE

ALL IN FAVOUR

MOTION CARRIES

#3.	Re-Recognition
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MOTION Moved: Z. Tasabehji Seconded: A. Rando

Be it resolved that all clubs listed in Appendix 5 be recognized by the UTMSU from July 5th 2018 to April 30th 2019

R. Thabit - The clubs that were listed under Appendix 5 (Re-Recognition) which required documents and audits, have gone through assessments by myself and have passed their audits, and I testify that having gone through all of the documents myself, everything appears to be in order and are good to go.

VOTE

ALL IN FAVOUR

MOTION CARRIES

#4.	New Club Recognition
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MOTION Moved: Z. Tasabehji Seconded: V. Gomes

Be it resolved that all clubs listed in Appendix 6 be recognized by the UTMSU from July 5th 2018 to April 30th 2019

R. Thabit - Clubs under Appendix 6 have no particular difference as far as their recognition package is concerned, except for the fact that because this is their first time applying, they are therefore not required

to provide financial statements, as they have no history. Although this makes it easier to be recognised, I still considered whether they passed required standards for being a club, of which they all have passed.

V. Gomes - What is the purpose of the first 3 clubs?

R. Thabit - Well, off the top of my head, I can't exactly recall what the first one is, but I do know that there is no club similar to it, and that it is an educational club. Ad Summit is a club that came out of the ICCIT Council. Last year, it was a subsidiary group within the council that would have a big conference of its own known as the "Ad Summit", which acts somewhat as a case competition for advertising. The primary function of this club is to teach students how to advertise. Lastly, Fresh Fades and Razor Blades is a club for students who are interested in cutting hair, one of which happens to be his own barber with their own business and just wants to share his expertise with the campus. He will be bouncing between teaching students how to cut hair, and cutting hair for the students.

V. Gomes - What about Jack.org?

Z. Tasabehji - Jack.org is an organization in Canada that goes around to different schools to talk about mental health and raise awareness. This club would be bringing more of that to our campus. The organization has a structure of divisions across Canada, and it seems like they want to make UTM one of their locations.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#5.	Club Recognition – In Camera
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Motion to move into camera at 3:12 PM.

Moved: F. Nagata Seconded: Z. Tasabehji

VOTE
ALL IN FAVOUR
MOTION PASSES

Motion to leave camera at 3:30 PM

Moved: Y. Li Seconded: F. Nagata

VOTE
ALL IN FAVOUR
MOTION PASSES

MOTION Moved: Z. Tasabehji Seconded: A. Rando

Be it resolved that all clubs listed in Appendix 7 be recognized by the UTMSU from July 5th 2018 to April 30th 2019

VOTE
ALL IN FAVOUR

MOTION

#6.	Discussion
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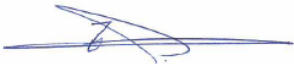
*No discussion was had

#7.	ADJOURNMENT
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MOTION Moved: Z. Tasabehji Seconded: Y. Li

Be it resolved the meeting be adjourned at 15:31

VOTE
ALL IN FAVOUR
MOTION

VALIDATION			
Zahira Tasabehji VP Campus Life			Wednesday July 4 th 2018
NAME AND POSITION		SIGNATURE	DATE

Clubs Committee Meeting #4 - Agenda

Clubs Committee Meeting #4 of the University of Toronto at Mississauga Students' Union
Wednesday July 25th 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Zahira Tasabehji – VP Campus Life (Chair) ✓
Yan Li - VP Internal & Services X
Felipe Nagata—President ✓
Valentino Gomes —Division II Board Member ✓
Lilas Al-Wafi —Division III Board Member ✓
Aidan Rando —Division III Board Member ✓
Ramzi Thabit—Clubs Coordinator (non-voting) ✓
Munib Sajjad -- Executive Director (non-voting) ✓ (late)

#1. CALL TO ORDER

Meeting called to order at 16:17

#2. APPROVAL OF THE AGENDA

MOTION Moved: Z. Tasabehji Seconded: V. Gomes

Be it resolved that the Agenda for Wednesday July 25th 2018 UTMSU Clubs Committee Meeting #4 be approved as presented.

VOTE

ALL IN FAVOUR

MOTION CARRIES

#3. Re-Recognition

MOTION Moved: Z. Tasabehji Seconded: A. Rando

Be it resolved that all clubs listed in Appendix 8 be recognized by the UTMSU from July 26th 2018 to April 30th 2019

V. Gomes - These have all been pre-existing clubs, and I have seen them within the past year. I recognise most of their work all of these different clubs. I have no objections locking them in for another year

In Favor: MAJORITY
MOTION CARRIES

Opposed:

Abstentions: L. Al-Wafi

#4. New Club Recognition

MOTION Moved: Z. Tasabehji Seconded: L. Al-Wafi

Be it resolved that all clubs listed in Appendix 9 be recognized by the UTMSU from July 26th 2018 to April 30th 2019

Z. Tasabehji - These are the clubs that are being recognised, since the last meeting. There have been other clubs not in this list that were recognised in previous meetings. Since A. Rando is in the rowing club, he has to abstain from this vote.

V. Gomes - What is the American Culture Club? Why is this club being produced right now?

R. Thabit - This is a club that focuses on the culture of the United States. This can include discussing topics such as pop culture, for example; the Super Bowl, Thanksgiving and other major holidays, and to be part of a community of students from the United States who are in Canada but want a sense of home.

In Favor: MAJORITY
MOTION CARRIES

Opposed:

Abstentions: A. Rando

#5. Clubs Budget – In Camera

Motion to move into camera at 16:22

Moved: V.Gomes

Seconded: F. Nagata

VOTE
ALL IN FAVOUR
MOTION Passes

Motion to leave camera at 16:39

Moved: F. Nagata

Seconded: A. Rando

VOTE
ALL IN FAVOUR
MOTION Passes

#6. Other Business

Clubs Committee Meeting 5 will be held on Wednesday August 1st, 4-5pm.

Clubs Committee Meeting 6 will be held on Tuesday August 7th, 2-3pm.

#7. ADJOURNMENT


MOTION

Moved: Z. Tasabehji Seconded: L. Al-Wafi

Be it resolved the meeting be adjourned at 16:40

VOTE
ALL IN FAVOUR
MOTION CARRIES

VALIDATION			
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Zahira Tasabehji VP Campus Life		Wednesday July 25 th 2018
NAME AND POSITION	SIGNATURE	DATE

Executive Meeting #4 - Agenda

Executive Meeting #4 of the University of Toronto at Mississauga Students' Union
Thursday June 27th, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Felipe Nagata – President ✓
Yan Li - Vice President Internal & Services ✓
Leena Arbaji – Vice President Equity ✓
Andres Posada – Vice President University Affairs & Academics ✓
Atif Abdullah – Vice President External X
Zahira Tasabehji – Vice President Campus Life ✓
Munib Sajjad – Executive Director (non-voting) X

#1.	CALL TO ORDER
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Meeting called to order at 10:24 a.m.

#2.	APPROVAL OF THE AGENDA
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MOTION Moved: F. Nagata Seconded: Z. Tasabehji

BIRT the Agenda for the June 27th, 2018 U.T.M.S.U. Executive Committee meeting #4 be approved as presented.

VOTE

ALL IN FAVOUR

MOTION CARRIES

#3.	EXECUTIVE REPORT BACKS & TASKS (2-3 Mins each exec)
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Y. Li - Since the last meeting, I've been heavily involved with the hiring process of the upcoming part-time staff. We had to hold a meeting to discuss and finalise the part-time positions that were available, as in the Associates and the Coordinators. It all went pretty well, and we have been able to send the emails out to inform the applicants of whether or not they got the job or not, and to encourage unsuccessful applicants to still get involved on campus. Simultaneously, I have been working on the ACE programme which will be running during July. For instance, I have finished working on the design of the Chinese Handbook, and it is all in the printing process. I have also been working on the ACE orientation which involves also delivering presentations, and operating an outreach station to talk to those students about what to expect and what they should know about this campus.

L. Arbaji - For the past month, I've been working on Pride related stuff which has come to a wrap now. It went really well, especially two very successful events which were held that had good turnouts and positive feedback with regard to the events themselves. This has definitely helped us in knowing what to do for next year, and how to equip future teams with the knowhow for future events. In addition to that, I have been working with my associates on researching the task force of UTM, and developing better strategies and techniques for data collection on campus. We were also looking to naming our "Expression Against Oppression", which I am unable to verify at this time.

A. Posada - I finally finished the Mentorship Proposal, as in the Final Draft. I am now preparing for upcoming "Society 101's" and getting people into their programme and eventually move forward with that. I am currently seeing what role we can play to support them. I have also been participating in Academic Integrity Training Modules for a programme that I'm working on as well. I've been meeting with the Robert Gillespie Centre to plan out how we are going to do it logistically, and how to create a culture starting as early as first year classes that is more preventative to committing academic offenses, instead of one that is responsive to dealing with students that have made a mistake. We've also been working on the "Mandated Leave of Absence" Issue, and I've been coordinating the strategy to mobilize and have student voices heard by the administration. I've also been working on a speech that I will be delivering to the governing council.

Z. Tasabehji - I've been working on a lot of orientation stuff. We held interviews for the committee, and have hired the committee. We had two meetings with them to discuss the vision of the orientation and to get parts of it started. We had four leader interview sessions, and are finally done them, and hope to recruit them today. Met with a lot of people that pertain to orientation to discuss what it would look like, such as; those that handle the carnival, the promotions team, the associates. Also been working on upcoming events such as a viewing party for the World Cup Finals, and a beach trip.

F. Nagata - We've had a couple of very successful conferences with the CFS within the past week. We went the the NGM in Ottawa, and then we also had SKILLS hosted at the UTM Campus. A lot of work has been done on tackling the issue of the Mandated Leave Policy, of which we have some of us attending the governing council meeting, and some of us rallying outside with students and educating them on what is problematic about the policy. I was also working on the Pride month events. Hopefully we will be getting back into a stricter routine in the office by next week. Atif has also been working on WUSC, having hired the WUSC coordinator. He has been meeting with past WUSC students, and the WUSC coordinator is a previous WUSC student themselves. They've been working on developing the programme.

#4.	PRIDE
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MOTION Moved: L. Arbaji Seconded: A. Posada

BIRT up to \$300 more be allocated to Pride Events for the month of June from line item 8.1 Campaigns & Advocacy commissions.

L. Arbaji - We originally allocated only \$700 for Pride events, but as it turns out, the events costed more than that set in the budget. As far as what activities were performed, we; hosted a barbeque, contributed towards a popsicle giveaway, and we hired a cartoonist to come in and draw students for free. These activities actually amounted to about \$200 more than the previously considered amount, and so this is just to make up for that.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#5. PART TIME STAFF HIRING REPORTS

MOTION Moved: Y. LI Seconded: A. Posada

BIRT the Associate Hiring Report and the Coordinator Hiring Report be adopted by the Executive Committee

Y. Li - It has been three weeks of interviewing hundreds of people for thirty positions, of which they were primarily Associates and Coordinator positions. We feel very positive about the process and have received good feedback, and we feel confident that we have selected ideal candidates. Some positions have been left vacant, and we will continue to evaluate how things are going during the summer, as the hiring process will resume by around September.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#6. OTHER BUSINESS

*Nothing else to discuss

#7. ADJOURNMENT

MOTION Moved: F. Nagata Seconded: Z. Tasabehji

Be it resolved that the meeting be adjourned at 10:33 a.m.

VOTE
ALL IN FAVOUR
MOTION CARRIES

VALIDATION		
<p>Felipe Nagata President</p>		<p>June 27th, 2018</p>
NAME AND POSITION	SIGNATURE	DATE

Executive Meeting #5 - Agenda

Executive Meeting #5 of the University of Toronto at Mississauga Students' Union
Monday, July 9th, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Felipe Nagata – President ✓
Yan Li - Vice President Internal & Services ✓
Leena Arbaji – Vice President Equity ✓
Andres Posada – Vice President University Affairs & Academics ✓
Atif Abdullah – Vice President External ✓
Zahira Tasabehji – Vice President Campus Life ✓
Munib Sajjad – Executive Director (non-voting) X

#1. CALL TO ORDER

Meeting called to order at 5:36 p.m.

#2. APPROVAL OF THE AGENDA

MOTION Moved: F. Nagata Seconded: L. Arbaji

BIRT the Agenda for the July 9th, 2018 U.T.M.S.U. Executive Committee meeting #5 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#3. WORLD CUP PROGRAMMING

MOTION Moved: Z. Tasabehji Seconded: F. Nagata

BIRT up to \$700 be allocated to World Cup Semi-Final Games for the month of July from line item 8.3 Student Life commission.

Z. Tasabehji - We want to approve up to \$700, but in reality, it probably won't cost that much. We estimate expenses would actually cost around \$600 and something (a bit above \$600), but have allocated \$700 just in case. Food for both of the days would cost about \$300 and something (a bit above \$300), and there are also some giveaways, jerseys, snacks, and stuff of that nature for people to enjoy.


VOTE
ALL IN FAVOUR
MOTION CARRIES

#7. ADJOURNMENT

MOTION Moved: F. Nagata Seconded: Y. Li

Be it resolved that the meeting be adjourned at 5: 38P.M.

VOTE
ALL IN FAVOUR
MOTION CARRIES

VALIDATION		
Felipe Nagata President		July 9 th 2018
NAME AND POSITION	SIGNATURE	DATE

Executive Meeting #6 - Agenda

Executive Meeting #6 of the University of Toronto at Mississauga Students' Union
Monday, July 23rd, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Felipe Nagata – President ✓
Yan Li - Vice President Internal & Services ✓
Leena Arbaji – Vice President Equity ✓
Andres Posada – Vice President University Affairs & Academics X
Atif Abdullah – Vice President External X
Zahira Tasabehji – Vice President Campus Life ✓
Munib Sajjad – Executive Director (non-voting) ✓

#1. CALL TO ORDER

Meeting called to order at 10:26 am

#2. APPROVAL OF THE AGENDA

MOTION Moved: F. Nagata Seconded: Z. Tasabehji

BIRT the Agenda for the July 23rd, 2018 U.T.M.S.U. Executive Committee meeting #6 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#3. BEACH DAY

MOTION Moved: Z. Tasabehji Seconded: Y. Li

BIRT up to \$1000 be allocated towards the Toronto Island Trip held on July 27th 2018 from budget line item 8.3 Student Life Commission

Z. Tasabehji - We are going to be taking two buses, because more people have signed up for it. We are taking a trip to the Toronto Island, and this trip is being subsidised by us to the point that they are only paying \$10, and we are paying the rest which is also \$10. It would normally cost \$20 per person. With this budget, we can give the attendees a Barbeque, Ferry tickets, Transportation, and it will amount to exactly \$915, so we're passing up to \$1000 for this event.

M. Sajjad - When is the departure from the beach?

Z. Tasabehji - Around 7:30PM

M. Sajjad - People have ferry tickets, so if they want to leave earlier, they can, so long as they arrange their own transportation

VOTE
ALL IN FAVOUR
MOTION CARRIES

#4. ACE SOCIAL

MOTION Moved: Y. Li Seconded: L. Arbaji

BIRT up to \$150 be allocated to the ACE Social Night from line item 8.60 Wechat Committee.

Y. Li - We are hosting a social night this upcoming Friday. We are going to be buying some prizes for winners of some games being played during the social night. At the same time, we are printing out tickets to be held by those who are attending, which are hard copies to admit people into the social event. This should only amount to \$100, but we are allocating \$150 just in case.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#5. Executive Reports

Z. Tasabehji - Been working on orientation stuff with the orientation committee. We have had two leader training sessions. I have been working on the Toronto Island Trip. I was working with Ramzi on recognitions for clubs. I have also had my club one-on-ones. We're having our training for clubs this coming week.

L. Arbaji - Been working on Equity Training and the Leader training. Working on the Executive Clubs and Society trainings. Planning for the Touch of the Caribbean event in collaboration with some of our partners.

Y. Li - Planning on the services projects with the Membership Services Coordinator, Ebi. We have weekly meetings about that. I have also been working on the ACE social night coming this Friday. We had an emergency board meeting for the orientation budget. We also had the Staff and Board Retreat.

F. Nagata - A lot of working towards the staff and board retreats. There was great training all around, and I have also been outreaching and promotions for other things. Also been working on the Leader trainings. For Atif, he is striking the WUSC committee, he also just hired his whole team. There's a lot of work being done on and with that. For Andres, he got a confirmation from the Dean of Academics about his proposal for the Course Retake Policy. They are also going to try and make it not just a UTM thing, but also a tri-campus thing. Apart from that, we had an event on Wednesday, and the Island social upcoming.


#5. ADJOURNMENT

MOTION Moved: F. Nagata Seconded: L. Arbaji

Be it resolved that the meeting be adjourned at 10:33 a.m.

VOTE
ALL IN FAVOUR

MOTION CARRIES

VALIDATION		
Felipe Nagata President		July 23rd., 2018
NAME AND POSITION	SIGNATURE	DATE

FROM THE OFFICE OF THE VICE PRESIDENT UNIVERSITY AFFAIRS

EXECUTIVE REPORT #2

PREPARED FOR

Andres Posada

START DATE

June 30, 2018

END DATE

July 31, 2018

EXECUTIVE SUMMARY FROM THE VP INTERNAL - **Andres Posada**

Quite a busy month of July, balancing many different projects at the planning stages and trying to pan out the rest of the year as the end of the summer approaches. With a full force team, trained and functioning, we have been working on many projects at the same time to prepare all the research and planning necessary for the school year. The mentorship program is looking almost ready to launch in the summer with 10 societies on board and entering the stage of hiring all personnel needed of societies to run the program as well as selecting mentors. Course Retake is in the brink of victory after some very productive meetings and complimentary documentation to the proposed policy. Academic Advocacy Week this year is to be run in conjunction with Welcome Back week, and it entails a much more aggressive plan to outreach and educate students on academic integrity; most of the planning for this week is done and we have begun to advance on our logistics plan. Other projects such as the \$55 System Access Fee are monumental, and we are looking to do much of the work during the summer, with much of the research report, compiling all information a student might need to know regarding this fee, almost done and preparing to strategize an awareness campaign. Our one-on-ones with societies have been very productive so far in making sure they have everything they need to be successful, as well as our club and society trainings. Most of the planning for the year is complete and it is exciting to move forward and start to see many of these projects being pushed through.

Internal Functions

The entire University Affairs team has been filled up, trained and working full force. The team took part on much of the planification of the portfolio for the whole year, helping me strategies for what our steps will be with every project we are undertaking from the MLAP campaign, to destressors or the mentorship program.

Working with our Student Rights Coordinator on certain academic offense cases has been important as well, simply because some cases are much more complicated, so my help might be necessary and it is good training for our coordinator as well.

Mentorship Programme

I created the final draft of what it would look like, and how we would execute: a year-round program, where mentors of each program under the guidance of each Academic Society, have office/available hours to provide first year's students with useful tips and guidance. This was presented on a series of one-on-one meetings with ten of the major Academic Societies, and they all agree to come on board. We have created a budget and plan of action for the project and are currently working on a presentation for Office of Registrar and Dean's Office to have them be participative stakeholders. We are looking forward to societies assigning the mentorship director role and start selecting mentors for their program.

Course Retake

After back to back meetings with the Dean of Academics and the Office of Registrar, a few questions were raised on the policy on its current form. I provided both with a small document clarifying some of the major concerns and had some very productive, positive conversations with both sides. Currently, we are in the process of writing the policy wording through the Dean's Office and are hopeful to see it through in first semester.

Academic Advocacy Week

We are combining it with Welcome Back week to make it bigger and better! We begun the planning of how the week would look like, as well as began contacting certain potential partners such as the RGASC, and a few societies, and started costing some of the major cost we would incur. It is looking like a very hectic week, full of activities and different methods of delivering the message on the importance of Academic Advocacy. The week is planned, we just need to confirm a few details in terms of our collaborators and finalize a few costs.

Academic Integrity Training Module Project

We created an action plan, with a very specific timeline for this project and have currently begun writing the scripts for the module for the different themes that entail academic integrity. We brought on the Dean's Office Academic Integrity Section on board to help reassure the information of the videos is the most accurate possible, and the RGASC has been an excellent partner in this project. Most of the draft scripts are finished and we are looking to finish by the

final scripts by mid-August

\$55 System Access Fee

I have begun a small working team to compile different information; first, inquiring the nature of the fee and its legality. Secondly, looking at what has been done before and what has been the process undertaken. Lastly, comparing the fee we get charged at UofT with other universities in a more comparative nature. Much of the research has been done, and our next steps is to strategize in how to utilize that research to educate students in the manner and push through governance to remove such a ludicrous fee.

Societies: 1on1 and Club & Societies Training

Firstly, we had our one-on-ones! Very exciting to meet various student leaders from different disciplines and all with new, innovative visions for their societies. We discussed how can UTMSU play a support for them throughout the year as well as what have we done right or wrong before. I also encouraged societies to start creating safer spaces, and more conversation around mental health in their program and how stress affects their student membership. The Club and Societies training, in collaboration with our VP Campus Life, was very successful with high attendance and most importantly high engagement. Our University Affairs team has also been working on recognizing societies for the upcoming year an approving their previous year winter audits.

MEETINGS ATTENDED

- July 6 – Academic Offense Case Meeting
- July 7 – Orientation Leader Training
- July 9 – Orientation Committee
- July 9 – Emergency Board Meeting
- July 11 – Services Year Plan
- July 11 – Meeting with Dean of Academics, discussion around Course Retake
- July 11 - World-Cup Semi-Finals Event
- July 12 – ASAC Preparation
- July 12 – SVPO Training Session
- July 13 – Office of Registrar: Loretta, Course Retake Strategy
- July 14/15 - Board Retreat and Staff Training
- July 15 – Society 1on1
- July 15 – Societies 1on1
- July 16 – Societies 1on1
- July 17 – Societies 1on1
- July 18 – Society 1on1
- July 21 – Orientation Leader Training
- July 23 – Office of the Dean, Academic Integrity Section, Lucy Gaspini, discussion about AI training module and Academic Advocacy Week

July 23 – GASC, Cliona Kelly, discussion about AI Training Module, Tutoring
Companies, and Academic Advocacy Week
July 24 – Club & Society Training
July 25 – UCS Meeting
July 26 – Wellness @ UTM
July 26 – Society 1on1
July 26 – O-Week Accessibility
July 27 – Toronto Island Event

FROM THE OFFICE OF THE VICE PRESIDENT EXTERNAL

EXECUTIVE REPORT #2

PREPARED FOR START DATE
Atif Abdullah July 01, 2018

END. DATE
July 31, 2018

EXECUTIVE SUMMARY FROM THE VP External - Atif Abdullah

The month of July has seen a lot of heavy planning for the upcoming school year. I have been putting together proposals for a restructure of our WUSC program as well as getting the work started on our Food Campaign for the year. Outside of that we have completed all part-time staff hiring, holding staff training to help our staff hit the ground running on all the work going on at the UTMSU. I have also been working on our website/mobile app to have something ready for orientation week that is accessible and easy to use for students

WUSC

I have been working on revamping our WUSC program at UTM. One of the best programs we have here at the UTMSU it does not have the awareness on campus it deserves. Along with the WUSC coordinator and my associate we have been writing up a proposal to restructure our local committee, with the aim of having a more active and involved LC. We have been finalizing events for WUSC for the year that would allow students on campus to learn more about WUSC. Additionally, I have been reaching out to WUSC at other campuses to better understand how the program works at other campuses and how we can improve ourselves.

Website/App

One of the motions to come out of the CFS NGM was the motion to stop subsidizing the mobile app for unions as part of a CFS service, which means the UTMSU will no longer receive their mobile app for free. I have been looking into costs for our current app with a CFS subsidy as well as opening up this conversation with other developers. I have also been

reaching out to developers to assess portfolios and costing to revamp our website to have a more user friendly and accessible experience with the hope of partial completion by orientation week. We are also in a trial phase with Nation Builder, a platform that allows us to centralize all our data as well as reach out to our membership in the most effective way possible. It also allows us to receive feedback on our most popular pages on our website and where we need to improve.

Food Campaign

Between the office of the VP External, VP Equity and the President we have kickstarted a new food insecurity campaign for the year divided into 3 sections. First, we have our food centre and its revamp led by the VP Equity. Secondly, we have the free food program expansion to include late night exam dinner led by the president. The last section has to do with our current food service on campus, auditing Chartwells; our food service provider, and the poor service it provides to students. Chartwells is closing in on the end of their contract and the university will be reviewing whether it deserves a new contract. I have been working with my associate to collect data and research on Chartwells, ranging from mistreatment of employees, serving of old food as well as poor working conditions as a result of mismanagement. This is an interesting campaign, particularly because the review of the Chartwells contract will happen within this academic year.

IEC Director Hiring

In the last couple weeks, I had the chance to sit in the interview process for the new Director of IEC. This position is vital, the director sets the goal of the International Education Centre (IEC) and with a huge percentage of international students on campus, it is important for this centre to offer a wide range of service that meet the needs of the various international student demographics. The interview processes consisted of a 5-person panel interview, myself included and people from various departments on campus such as Residence, Business services, CSE and the Office of student affairs. This panel interview was followed by a case study presentation by the candidate with approximately 30 people in attendance from all campus groups. A student feedback for this process is vital in understanding the true needs of students and how they feel about IEC and where the centre can do better.

Board Retreat and Staff Training

Between July 14-15th we had held a UTMSU staff and board retreat on campus at our student centre. The purpose of this retreat was to help out staff and board realize the importance of the work done by the union and help them understand how the UTSMU and separate portfolios work under different VP's. The retreat had had presentations ranging from Self Care, Equity, office structure and payroll as well as a presentation from the CFS Ontario. It gave a chance for our new staff to meet each other as well as the Board of Directors and become familiar with the office culture they would be working in for the upcoming year.

MEETINGS ATTENDED

July 4 – Meeting with the External Team
July 5 – DXM (Web Dev)
July 5 – Oohlala mobile app
July 5 – Leader Training
July 6 – Exec Team Meeting
July 6 – UTMSU retreat prep
July 7 - Leader training
July 9 – Exec Check in
July 9 – Orientation Committee
July 9 – Campaign Point Check up
July 9 – Emergency Board Meeting
July 10 – IEC Director Hiring
July 10 – Governance presentation prep
July 11 – Outreach and promo presentation prep
July 11 – International Orientation planning with IEC
July 11 – UTMSU Services Meeting
July 11 – Atif x Munib
July 11 – WUSC Campaign meeting
July 13 – Exec Team Meeting
July 14/15 – UTMSU Retreat
July 16 – Orientation Committee meeting
July 16 – Nationbuilder orientation
July 17 – Orientation update w/ Zahira
July 17 – Meeting with International Students' Coordinator
July 18 – IEC Director Hiring
July 18 – Atif x Munib
July 18 – IEC Director Feedback
July 19 – Meeting with Ray (Web Dev)
July 19 – UTSU Exec Meeting
July 20 – Team Meeting
July 20 – Leader Training
July 26 – Meeting with Marilyne (WUSC)
July 31 – Year Planning
July 31 – Board Meeting #4

FROM THE OFFICE OF THE PRESIDENT

EXECUTIVE REPORT #2

PREPARED FOR START DATE
Felipe Nagata June 28, 2018

END. DATE
July 26, 2018

EXECUTIVE SUMMARY FROM THE PRESIDENT - FELIPE NAGATA

On this third summer month, we as an executive got to do a lot more office work and focus on our planning for the year. I had a hard time at first outlining my portfolio, but I also felt very overwhelmed when playing a support to every Exec. The president position is very different than any other because you have to be part of everything, and also find things to lead and work on to empower other people. As time went by, I realized I could just merge both concepts and start projects by myself, then delegate and empower my colleagues to create an environment in which projects are not lead by a person but are seen as a communal effort. This past month, my efforts were around planning. We planned the year and the weeks in which we will have events or we will be focusing on outreaching. We also consolidated services like the Food Centre or the bi-weekly de-stressors we plan on implementing. Campaigns were also a topic we touched upon, we will have many new campaigns coming forward, such as the My Mental Health Matters. Finally, we started to focus all our efforts onto Orientation week since the event is approaching soon.

My Mental Health Matters Campaign & Governing Council Meeting

As stated on my last executive report, we planned an action against the Mandated Leave of Absence Policy for the Governing Council Meeting. But after the entire demonstration and a lot of effort, the votes did not go in our favour.

It was extremely upsetting to see such a big movement of resistance organized entirely by students receive such injustice. We made effortful attempts to demonstrate our aversion to

the policy and its problematic consequences, but we were not listened to, our voices were not heard and our signs meant nothing to the people in the round table that had the ability to make a change.

It was extremely frustrating to see such a dangerous policy be passed. The policy gives the Provost the ability to remove a student from the community. The problem itself lies on the fact that the policy does not have the adequate language that outlines any limitations. Many examples were given from the drafters of the policy which, I won't deny, were very detailed. However, I, understanding their lack of understanding on student issues, know that it will not be adequately used, just like it is not adequately written. Relying on the mood and good will of a small group of individuals that do not care to guarantee no misuse of the policy is like relying on a Miway bus to come on time.

But assuming the individuals who now have the power to remove any student do create this environment in which the policy comes to play in "only extreme cases". Is it still a dangerous policy? Yes, it is! Why? Because we should not be condemning those whose mental wellbeing is not up to societal standards. Everyday we are expected to do many stressful tasks, worry about the future, maintain a normative culture that often times requires much self-constriction. All these factors are additional pressure on a person that lives in a fast-paced society with extremely high-standards. People are bound to experience mental illnesses. From anxiety to schizophrenia, mental illness and madness is often not properly addressed, which gives a pathway to a worse problem. Forgetting to look at the root of the issue, a root of stress, agony and struggle, should not be the way we approach any issue, especially when it comes to Mental Health. So, removing a student because they pose a threat to themselves or the community should not be the way we approach the issue.

The answer is not to pass a policy to remove people, it is to help people navigate society in a healthy and sustainable manner. Allow these people to express themselves and de-stress from the heavy load of responsibilities and expectations they have. Allow us to decide if we need or not to stay in our community, because often we might pose a threat externally, but internally all we need is a sense of home and care, and not isolation. Help us be healthier, happier, and greater. Help us grow as human beings and not cut us off like a tiny cyst.

After the protest, we got a lot of media attention and we discussed actions against the policy moving forward. We will be implementing a campaign that educates students, staff and faculty about mental illnesses and madness. Maybe someone will hear us and finally learn to respect our issues like they should be respected!

We should be respected because we are not sick, I am mentally ill and that does not make me a monster. And I am mentally ill because I am working and studying full time, I am an international student, I have only lived in Canada for 3 years, I have only learned English 6 years ago as a third language, I attend the most competitive University in Canada, I am away from my family and culture, I am Queer and my family does not accept it, I am racialized, and I am stressed. I am stressed as one person could be but I keep moving because I love my life and myself.

Food Centre & Food Insecurity

We have started the work on the Food Centre to better tackle the issues around students' Food insecurity. We designed a system that revolves around the creation of a committee for Food Insecurity and its initiatives. So far, the project encompasses the three UTMSU pillars: services, campaigns and events. It is a centralization of all food initiatives the UTMSU has

and does, bringing it back to the Food Centre as the main resource for everything.

The event portion will be around the free food program like the famous Free Breakfast Wednesdays and the new Free Late Night Dinners we are trying to implement. They are events that directly tackle students' insecurities when it comes to healthy and nutritious food. The revamping also covers the educational part, we will be educating students on why these free food events are important. It will also be a way to gather volunteers to participate on the other two sections of the project: services and campaigns.

As a campaign, the food project will focus on various lobby initiatives such as a Food Worker Solidarity for Chartwells workers and workers' justice. Another aspect is the educational scene, for students to learn more about food security and how that affects their health and productivity in school.

Finally, the service will be the Food Centre. Apart from offering resources and information on the items mentioned above, it would also offer access to the UTM Food Bank, in partnership with the Mississauga Food Bank. And we were brainstorming other ideas such as a grocery delivery and food coupons.

Board Retreat and Staff Training

For the first time ever, we decided to unite our Board and Staff on a UTMSU retreat for everyone. The purpose of the retreat was to learn and bond as one united team. The retreat took place over the weekend, with two days filled with workshops, icebreakers and presentations.

Day one started with a nice barbeque followed by a presentation by the UTMSU executives on the union and its history. We then had icebreakers and an Anti-Oppression workshop that took longer than expected, but it was very educational and constructive. We then split Board and Staff to give separate presentations on work hours and office culture and Roberts Rules and By-Laws and policies. We then had dinner and continued with the last workshop of the day. The day ended with a nice social with board games and karaoke.

Day two started with the World Cup finals as a social, followed by lunch. We also invited the Canadian Federation of Students Ontario to speak a little about what they do and what they offer to support us as local 109. For the rest of the day, we had an Active By-Stander training by the president of the York Federation of Students, then a presentation of cultures of care and stress management.

MEETINGS ATTENDED

- June 28 – Orientation Marketing Meeting
- June 28 – MOA Committee Meeting #1
- July 3 – President Team Meeting
- July 5 – Leader Training Preparation
- July 6 – Board and Staff Preparation
- July 7 – Orientation Leader Training #1
- July 9 – Orientation Sponsorship Meeting
- July 9 – Orientation Committee Meeting #1
- July 9 – Emergency Board Meeting #1
- July 10 – Queer Orientation Planning Meeting

July 10 – UTMSU Equity Visioning
July 11 – UTMSU Services Visioning
July 11 – Board Retreat and Staff Training Presentation Preparation
July 11 – Meeting with CFS ON
July 12 – UTMSU Volunteer Structure Visioning
July 12 – Campus Life Portfolio Planning
July 12 – Active Bystander Training by the Sexual Violence Prevention Office
July 12 – Academic Advocacy Week Planning
July 14/15 – Board Retreat and Staff Training
July 18 – Food Centre Structure Visioning
July 18 – Racialized Students Collective Planning
July 19 – Meeting with UTM Anthropology Society
July 19 – Conference on Food Security at Ryerson
July 20 – Orientation Leader Training #2.1
July 21 – Orientation Leader Training #2.2
July 23 – Executive Committee Meeting #6
July 23 – Orientation Committee Meeting #2
July 24 – Volunteer Strategy Meeting
July 25 – Touch of the Caribbean event by Equity Diversity Office, UTMSU, and Caribbean Connections
July 25 – Committee for implementation of UofT Non-Smoking Policy
July 25 – Clubs Committee Meeting #4

FROM THE OFFICE OF THE VICE PRESIDENT INTERNAL

EXECUTIVE REPORT #2

PREPARED FOR

Yan Li

START DATE
June 29, 2018

END. DATE
July 31, 2018

EXECUTIVE SUMMARY FROM THE VP INTERNAL - Yan Li

July is over, and it was spent planning for projects and training part-time staff. We held a board retreat and staff training during the second weekend of July to let them become more familiar with the UTMSU and our main tasks as a student union. We also worked on a plan to expand the services by occasionally holding more services in the student centre. The ACE program started in the beginning of July, and we welcomed them by giving them a class speech and handing our free handbooks, as well as organizing a social night for them

ACE Welcoming

On the ACE students' first day of class, I went to their class and had a small talk about UTMSU. Together with volunteers in the Wechat Committee, we held a booth in CCT to send out Chinese handbooks and offer help to ACE students. More than 100 students received handbooks during that day and we continuously answered questions for them through wechat.

Planning on New Service Project

We came up with a new idea of providing new services like barbers, meditation and board game cafe occasionally throughout the year, to offer various and more convenient ways to distress. With the help of our Member Service Coordinator, we are contacting local business and making the purposal.

ACE Social Night

Together with Wechat Committee, we have hosted ACE Social Night to ACE students on July 27th. We have provided board games, free food and karaoke for them to relax and socialize. This event is free, and we hope to provide a more friendly environment for these students.

Board Retreat and Staff Training

This year, we have combined board retreat and staff training together into one weekend. Board directors and staff learned about the UTMSU, history of student movement, CFS and anti-oppression together, and are separated for more specific sessions related to their roles. I have co-hosted the Bylaws and Policies session for Board Directors and the Office Operation Session for staff.

MEETINGS ATTENDED

July 1 – WeChat Meeting: Greeting and Outreaching ACE Students
July 3 – ACE Orientation
July 4 – Service Project Meeting #1
July 4 – Club Committee #3
July 5 – Attending CSSA ACE Orientation
July 6 – Weekly Team Meeting
July 6 - Attending CUA ACE Orientation
July 7 – Frosh Leader Training #1
July 9 – Orientation Sponsorship Coordination
July 9 – Emergency Board Meeting #1
July 10 – Weekly Associate Check-In
July 11 – International Orientation Planning with IEC
July 11 – Service Project Meeting #2
July 12 – SVPO Training
July 13 – Weekly Team Meeting
July 14/15 – Board Retreat and Staff Training
July 16 – Weekly Associate Check-In
July 18 – Service Project Meeting #3
July 18 – WeChat Meeting: Planning on ACE Social Night
July 19 – IEC Meeting with Hannah
July 19 – Governance Social Meeting
July 20 – Frosh Leader Training #2
July 20 – Weekly Team Meeting
July 23 – Team Meeting
July 23 – Volunteers Strategy Meeting
July 24 – Operating Budget Meeting
July 25 – Sponsorship Meeting
July 27 – ACE Social Night

FROM THE OFFICE OF THE VICE PRESIDENT CAMPUS LIFE

EXECUTIVE REPORT #2

PREPARED FOR

Zahira Tasabehji

START DATE

June 26, 2018

END. DATE

July 25, 2018

EXECUTIVE SUMMARY FROM THE VP CAMPUS LIFE - Zahira Tasabehji

This report will reflect what I've been working on for the past month. This month has been really busy, but I've definitely gotten better at being able to navigate my way through the role, and have become more comfortable with the work that needs to be done.

World Cup Semi-finals

On July 10th and 11th we screened the World Cup Semi final games (England vs. Croatia) and (France vs. Belgium) in the presentation room in the student center. It was a great turnout with total attendance of 80+ people on both days. We served food, gave various giveaways and did a bunch of games to win prizes. The first game was a great success; so many people came back and brought their friends to the second game. It was super fun, and it was amazing to see everyone come together to watch the game!

Clubs

I held club one-on-ones alongside Ramzi with club executives on July 10th, 16th and the 18th. The purpose of those meetings was to get to know some of the executives on a more personal level, talk about their plans and goals for the year, and discuss possible ideas for collaborations. They were also a space to share what UTMSU supports have worked in the past, and elaborate on ways of improvement in order to help them have a successful year. I really enjoyed those meetings and loved to get to know everyone, and I think they are extremely useful in setting the direction for the year.

Orientation & Welcome Back Week

This month has been very focused on orientation planning alongside the committee. Tickets are selling well, and logistics are finally falling into place. We have held 2 leader trainings the past month; one on July 7th, and the other one was on July 20th or July 21st (leaders were given two days to pick them for the same training). We have also began planning Welcome back week, and this year we're hoping to make it a lot more interactive and engaging with the help of clubs and societies. Planning with the club and society executives will begin on August 1st.

Toronto Island Trip

This trip is scheduled to take place on July 27th and tickets have sold out (yay!) We will be taking over 100 students to spend the day at Toronto Center Island. We've booked a picnic area, and will be doing a BBQ for everybody. Students paid a discounted ticket price of \$10 that will give them access to bus transportation from UTM and back, a ferry ticket to the island and a BBQ meal. I've been working hard with my associates to plan out the logistics of the trip, and I'm super excited to see how it's going to turn out!

Board Retreat and Staff Training

We held the staff and board retreat on July 14th and 15th at the student center. We decided to keep it local this time to give our staff and board members a chance to get comfortable with the space in which they work. It was an amazing weekend filled with many great workshops and presentations. I helped in preparing and delivering some of the presentations, and I saw how engaged the staff and board were within those sessions. Overall it was a great informative and fun weekend where we got to bond with our staff and board members and give them space to learn and engage with one another.

MEETINGS ATTENDED

- June 26 – Team Meeting
- July 26 – Main Event Carnival Meeting
- July 27 – Executive Committee Meeting
- June 27 – Governing Council Meeting

June 28 – Orientation Marketing Meeting
June 28 – Club Recognitions
June 28 - Orientation Logistics Meeting
June 28 – Orientation Sponsorship Meeting
June 29 – Team Meeting
June 29 – Board Meeting #3
July 3 – Campus Life Team Meeting
July 3 – Clubs Budget Planning Meeting
July 4 – Orientation Marketing Check-In
July 4 – Clubs Committee #3
July 5 – Meeting with MSA
July 6 – Planning for Club 1on1
July 6 – Leader Training Planning
July 7 – Leader Training #1
July 9 – Team Check-In
July 9 – Orientation Sponsorship Coordination
July 9 – Orientation Committee Meeting
July 9 – Club 1on1 Planning
July 9 – Campaign Point Check-Up
July 9 – Emergency Board Meeting
July 10 – Club 1on1's
July 11 – Retreat Presentation Planning
July 11 – International Orientation Discussion
July 11 – Services Meeting
July 11 – Phone Meeting with SCSU
July 12 – Volunteer Meeting
July 12 – Campus Life Portfolio Planning Meeting
July 12 – Sexual Violence Prevention Training
July 12 – Orientation Parade Meeting
July 13 – Team Meeting
July 14/15 - Board Retreat and Staff Training
July 16 - Club 1on1's
July 17 - Club and Society Training Planning
July 17 - De-Stressor Meeting
July 18 - Marketing Meeting
July 18 - Club 1on1's
July 18 - Welcome Week Discussion
July 18 - SCSU Concert Update
July 19 - OWG Meeting
July 19 - Logistics Meeting
July 19 - Orientation Leader Interviews
July 19 - Orientation DJ Meeting
July 19 - Leader Training #2 Meeting
July 20 - Sponsorship Meeting
July 20 - Campus Life Associate Meeting
July 20 - Leader Training #2

July 21 - Leader Training #2 Contd.
July 23 - Executive Committee Meeting #6
July 23 - Cultural Clubs Meeting
July 23 - Orientation Committee Meeting
July 23 - E-Store Phone Meeting
July 23 - Clubs Budget Discussion
July 24 - Clubs and Societies Training Preparation
July 24 - Clubs and Societies Training
July 24 - Volunteer Coordinators Meeting
July 25 - Marketing Meeting
July 25 - Welcome Week Planning
July 25 - Orientation Check-In
July 25 - Clubs Committee Meeting #4
July 25 - SCSU Phone Meeting

FROM THE OFFICE OF THE VICE PRESIDENT EQUITY

EXECUTIVE REPORT #2

PREPARED FOR

Leena Arbaji

START

DATE

June 26, 2018

END.

DATE

July 25, 2018

EXECUTIVE SUMMARY FROM THE VP CAMPUS LIFE – **Leena Arbaji**

The month of July was an eventful journey that brought new challenges and experiences that have strengthened me as an executive. I am definitely relieved the month is over and it was as successful as I hoped it would be!

Equity Trainings

Coming into this role I was quite aware of the taxing work it would take to design and host an equity training. The thought of presenting unfamiliar information and touching on such large topics filled me with anxiety. I was provided with some examples of previous equity trainings, however, I was very hesitant to follow the outline of those trainings as they weren't "me". So I took the opportunity to channel my inner student and researched and LEARNT A LOT. I wanted to familiarize myself with different equity topics, in order to adequately convey the information to other folks. It was a hard processes but with every training I was able to improve for the ones that followed. The highlight of all these equity trainings were the interactions and relationships I developed through our equity activities. These activities provided folks with the opportunity to grasp the true meaning of equity and mutual respect and I couldn't have been more happier.

MEETINGS ATTENDED

July 3rd- Meeting with Racialized Students Coordinator
July 5th -Interview for Sustainability Coordinator
July 7th - Leader Training #1
July 9th - Emergency Board Meeting
July 10th- Queer-O Meeting
July 11th- Interview for Food Centre Coordinator
July 12th - SVPO Training
July 14th-15th- Staff training and Board retreat
July 19th - Meeting with Zero Waste
July 19th- Ryerson Food Insecurity workshop
July 20th-21st - Leader Training #2
July 24th- Club and Society Training
July 25th- A little Touch of the Caribbean
July 25th- Non-Smoking Steering Committee meeting
July 26th- Club and Society Training